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<b>PART B:</b>	<b>RECOMMENDATIONS TO COUNCIL</b>
<b>REPORT TO:</b>	<b>POLICY AND RESOURCES COMMITTEE</b>
<b>DATE:</b>	<b>24 JUNE 2010</b>
<b>REPORT OF THE:</b>	<b>CORPORATE DIRECTOR (s151) PAUL CRESSWELL</b>
<b>TITLE OF REPORT:</b>	<b>CHANGES TO THE CONSTITUTION – CONTRACT PROCEDURE RULES</b>
<b>WARDS AFFECTED:</b>	<b>ALL</b>

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## **EXECUTIVE SUMMARY**

### **1.0 PURPOSE OF REPORT**

1.1 This report presents revised Contract Procedure Rules for approval. This follows from consideration by the Constitution Review Working Party.

### **2.0 RECOMMENDATION**

2.1 That Council be recommended to approve the revised Contract Procedure Rules and financial limits which form part of the Financial Regulations.

### **3.0 REASON FOR RECOMMENDATION**

3.1 It is important that the Council's procedure rules are up to date with the changes in service delivery and best practice whilst providing the necessary levels of good Governance

### **4.0 SIGNIFICANT RISKS**

4.1 There are no significant risks in approving the revised rules.

## **REPORT**

### **5.0 BACKGROUND AND INTRODUCTION**

5.1 It is a requirement on the Authority that the Council's constitution is kept up to date. In addition national and local changes to contracting practices necessitate changes to the Council's current rules. Each Authority has their own rules, with no national or sub group of Authority standard set in existence. It should however be noted that most are similar in content.

## **6.0 POLICY CONTEXT**

6.1 The CPR support and govern the delivery of all services and as such are fundamental to the achievement of the Council' Corporate plan.

## **7.0 CONSULTATION**

7.1 None.

## **8.0 REPORT DETAILS**

8.1 The Constitution Working Party considered a report with changes to the constitution at its meeting on the 27 January 2010, where it was resolved:

'That the proposed changes to the Constitution, as set out in Annex A to these minutes, be approved as a basis for the preparation of a revised set of Contract Procedure Rules to be presented to the Policy & Resources Committee.'

8.2 The minutes from the Constitution Review Working Party were considered by this committee on the 1 April 2010.

8.3 Attached at Annex A are the Revised Contract Procedure Rules together with the financial limits as part of the financial Procedure Rules as approved by the Constitution Review Working Party.

8.4 The revised rules include a significant simplification to the financial limits in operation at the Authority. Once approved revised officer guidance and training for relevant officers will be undertaken.

## **9.0 IMPLICATIONS**

9.1 The following implications have been identified:

a) Financial

There are no financial implications in approving this report.

b) Legal

There are no legal implications in approving this report.

c) Other

There are no other implications in approving this report.

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**Background Papers:**

None

**Background Papers are available for inspection at:**

N/a